

**Town of Rotterdam
IDA Board Meeting Minutes
November 25, 2008**

Call to Order at 7:00 pm by Angelo Santabarbara, Chair. Roll Call by Paula Marshman with those present noted below:

Angelo Santabarbara, Chair
Sharon Lair - absent
William LaRoe
Paula Marshman
Robert St. John
Joseph Sicillia
Alex Stramenga
Gerard Parisi, Counsel
Marlo Carter, staff
Lisa Gallo, staff

Regular Meeting Agenda

Secretary Report – To be submitted at December meeting.

Treasurer's Report – To be distributed at next meeting.

Invoices - As distributed via e-mail with the following noted: Mr. Ryan was in attendance at last month's Audit and Governance Committee meeting, and the Hiscock and Barclay rates have been adjusted. Motion to approve invoices as presented made by Alex, seconded by Joe; motion passes.

CFO Report – Pat Arogosa is on vacation.

Committee Reports

The next committee meetings are as follows:

Audit Committee – January 29, 2009 at 6:30 pm

Governance Committee – March 26, 2009 at 6:30 pm

Minutes of committee meetings will be posted on the IDA website when completed.

Special Reports

CEO – no report

2008 Small Grants – The list of 10 recommended proposals by the Selection Committee were distributed (attached). A motion to approve the list of recommended applicants was made by Bob, seconded by Bill; motion passes. Successful applicants will be notified.

Planning Board – Marlo reported that the reconfigured proposed truck stop at Exit 25 is to be purchased by Pilot in March 2009. Also the Schenectady County Historical Center is proposing a Visitor and educational center at the Mabee Farm.

Grants – Chair will discuss possible available grants with Sue Lombardi and Metroplex.

Website – keep updating as needed.

Newsletter – nothing to report.

Hamburg St./Exit 25 Land Use Study – nothing to report at this time.

New Business:

Annual Report – This process needs to be started in January 2009. Joe will coordinate with Marlo regarding proposals due by the end of March 2009.

Correspondence – list e-mailed to Board members.

Announcement of the tree lighting scheduled for December 2 at the Rotterdam Senior Center at 6:00 pm.

2009 Board Meeting Dates – Discussion to have the Board meet on the last Thursday of each month (not Tuesday). Motion to approve dates for 2009 made by Bob, seconded by Joe; motion passes.

Adjournment:

Motion to adjourn meeting at 7:25 pm made by Bill, seconded by Alex; motion to adjourn passes.

Minutes respectfully submitted by: Paula Marshman