

Town of Rotterdam
IDA Board Meeting Minutes
August 27, 2009

Call to Order at 7:05 pm by Angelo Santabarbara, Chair. Roll Call by Paula Marshman with those present noted below:

Angelo Santabarbara, Chair
William LaRoe
Paula Marshman
Rick Poltorak
Robert St. John
Joseph Sicillia - absent
Alex Stramenga - absent
Gerard Parisi, Counsel
Pat Arogosa, staff - absent
Marlo Carter, staff - absent
Lisa Gallo, staff
Scott Krikorian, Executive Director - absent

Regular Meeting Agenda

Secretary Report – In the July 30 minutes the Saccocio change is noted and the minutes will be amended. A Motion to accept the Minutes of July 30, 2009 as e-mailed to IDA members made by Bob St. John, seconded by Bill LaRoe; motion passes.

Treasurer's Report – The Treasurer's Report for August as well as September will be presented at the September Board meeting.

CFO Report – To be reported at next month's meeting.

CEO Report –

A letter was submitted indicating the workshop meeting schedule for the remainder of 2009 as follows: September 21, October 26, November 23, and December 28 at 6:30 pm.

Motion to approve workshop meeting schedule as proposed made by Paula Marshman, seconded by Rick Poltorak; motion passes.

In addition the incurring of any IDA related expenses by the Executive Director were discussed with the delegation of authority over these expenses by the CFO. A motion to limit the petty cash account to \$500 with the requirement that receipts be submitted for any expenses incurred made by Bob St. John, seconded by Bill LaRoe; motion passes.

Committee Reports

Audit Committee –The last meeting was held on June 25, 2009 with the next scheduled for November 19, 2009 at 6:30 pm.

Governance Committee – The July 30, 2009 minutes will be provided at the September Board meeting. The next meeting is scheduled for September 24 at 6:30 pm. The Recapture of Benefits Policy will be an agenda item at the next Board meeting.

Small Business Façade Grant program – Another workshop session was held this evening prior to the regular Board meeting with two business people seeking assistance. IDA Subcommittee is composed of Paula, Alex and Joe.

Special Reports

IDA Coordinator – no report given

Grant Consultant – nothing to report from Sue Lombardi

Town Economic Development Specialist – Aurelia Lazzari reported on the following:

1. Four projects have been selected as part of the County façade program on Hamburg Street: Redwood Diner, Friends Lumber, Tina King's, and Towne TV. Businesses are also interested in the Rotterdam IDA façade program as well, and Aurelia is requesting projects be given higher priority particularly for landscaping. More interested corridors are needed and there is no limit on the number of corridors which can be identified.
2. The Town Parks Commission is seeking interest on a proposed *active use park* (athletic fields, dog run, etc.). Work is progressing on a master plan to enable the Town to apply for grants.
3. The Upstate Blueprint Fund – plans for sewers along Route 7 to Burdeck Street.
4. Scott Krikorian will be working on projects with Aurelia.

Unfinished Business – none to report

New Business

2010 Budget – A preliminary draft of the 2010 budget is required at this time of the year and it was presented by Gerard. A motion to approve the preliminary 2010 budget as presented was made by Bob St. John, seconded by Paula Marshman; motion passes.

Correspondence/Invoices – A motion to accept both the list of correspondence and invoices made by Paula Marshman, seconded by Bill LaRoe; motion passes.

Discussion

IDA internet-mail – Personal e-mail will be shown internally.
Empire State Development Funds - \$443K is available.

Announcements

A new business – Cusato's Pizza, 1600 Altamont Avenue – was held on August 16 with the Executive Director in attendance.

Adjournment:

Motion to adjourn meeting at 8:00 pm made by Bill, seconded by Paula; motion to adjourn passes.

Minutes respectfully submitted by: Paula Marshman