

**Town of Rotterdam  
IDA Board Meeting Minutes  
March 25, 2008**

The following members were present:

Angelo Santabarbara  
Sharon Lair  
Paula Marshman  
Robert St. John  
Alex Stramenga  
Gerald Parisi, Counsel

The following member was excused:

William LaRoe

The following members were absent:

Joseph Sicillia

Note for the record that a quorum of members were present.

Call to Order by Chair Santabarbara. Roll Call by Paula Marshman with those present noted above.

**Regular Meeting Agenda**

**Minutes of February 26, 2008 Meeting**

Motion to approve minutes made by Alex Stramenga, and seconded by Paula Marshman. Motion passes.

**Minutes of January 2008 Meeting**

Sharon provided minutes of the January 29 meeting to review. Motion to approve minutes made by Bob St. John, and seconded by Alex. Motion passes.

**Treasurer's Report:**

Monthly report submitted by Alex. A service charge of the General Fund at \$47.16 is questioned. Marlo will contact regarding the service charge fee. No invoices received. Other IDA account information and payments/reimbursements have been received by Alex.

Motion to accept made by Bob St. John, seconded by Paula, all in favor and motion passes.

**Committee Reports**

Audit Committee – Status of Annual report: Bob to give needed documentation to Gerald. Status of 2007 Tax Filing: it is determined that we do not need to file.

Governance Committee – No report given.

**Special Reports**

IDA Website – Rights are needed to the website in order to make the necessary changes. Sharon may the needed information and she will work with Marlo.

Planning Board – A subdivision requests may be reviewed by IDA: the former Fuez Manufacturing site. Copies are to be provided to the Board. Of note, a tractor sales business on Mitchell Road request to install 10 foot security fence. No signage issues.

Zoning Board – No business to report.

**Unfinished Business:**

Rotterdam IDA Small Business Grant Program – All recipients have received grant disbursement agreements.

Hamburg Street/Exit 25 Land Use Transportation Study - No proposal has been received from Synthesis, the planning consultant. Paula is to contact Richard Eats regarding proposal.

Contact List/ Meeting Schedule - The contact list was provided at tonight's meeting. The 2008 meeting schedule was distributed at a previous meeting.

**New Business:**

An agenda was added for consideration of extension of the sales tax by motion. Motion made by Paula, seconded by Alex. Two members recused from deliberation: Angelo and Bob.

Christine Daniels, attorney for the Golub Corp., stated before the IDA Board that they are in need of an extension of the sales tax exemption which expires March 31. Another 2 months is needed. This was initially extended in January 2008. The delay in the project results from the parcel in question not separately assessed and a closing is needed. A motion to approve the extension of the sales tax exemption to May 31, 2008 was made by Paula, seconded by Sharon. Motion passes with 3 ayes and 2 recused.

**Announcements:**

None to report

**Discussion:**

Correspondence - the SI Group responded to Metroplex's letter with a cc to the IDA. Marlo is to provide a copy to Board members.

Summary of IDA Meeting Procedure – Angelo iterated the procedure of the Board to enter an executive session and clarified that the Board has the ability to go into executive session. The public has the right to speak during the regular meetings but the board is not

required to respond. Gerald Parisi indicated that all procedures were followed. Again, regular meetings are public and the Board can allow the public privilege of the floor.

Public Officials Training – A training schedule was distributed with the next local training held on April 25 in Albany.

Hamburg Street Merchants – The next meeting scheduled for April 7, 7:00 PM at Joe’s Pizza.

Center for Economic Growth (CEG) – The Board will consider at the next meeting after review of information.

New Town Phone System – The extension for the IDA is 355-7575 X 331. Marlo will insert this number on the contact list.

**Other:**

Valerie DiGiandomenico, Town Council member from the Town Of Glenville, questioned Board on benefits and functions of an IDA Board.

**Adjournment:**

Motion to adjourn made by Paula, seconded by Bob, all in favor and motion to adjourn passes.

Minutes respectfully submitted by: Paula Marshman